

TENANT CLEANING GUIDE

VACATING RENTAL PREMISES

As a guide, and to avoid cleaning charges and unnecessary deductions from your bond, we recommend using this list as a guide to ensure that all items are attended to, **before** returning the keys/vacating the property.

DONE

KITCHEN

- The oven and griller are to be cleaned. Drip trays to be cleaned of all grease
- Range hood to be cleaned including the filters (where applicable)
- All cupboards to be cleaned inside and out (don't forget the tops of the cupboards!)
- Sink taps and disposal unit (if applicable) to be cleaned and polished
- Walls and tiled areas to be free from grease
- All benches and floors to be cleaned and free from grease
- The dishwasher is to be left clean. Wipe over internal door and removed debris from bottom drainer
(if applicable)

GENERAL – ALL ROOMS

- All exhaust fans throughout the property to be cleaned
- Air vents to be dusted
- Venetians or verticals to be washed thoroughly (if applicable)
- Flyscreens to be removed carefully and hosed or brushed to remove dirt/dust (if applicable)
- Windows and window sills and tracks to be cleaned thoroughly
- Doors and door frames to be left clean and undamaged
- Marks to be removed from walls with sugar soap
- Cobwebs to be removed from ceiling cornices & walls
- All light fittings to be cleaned and free from insects
- All floors and skirting boards to be washed
- All ceiling fans throughout to be free from dust (if applicable)
- Clean all mirrors throughout including wardrobe door mirrors (if applicable)
- Drapes to be washed or dry-cleaned according to fabric
- All vertical strings to be attached and secure
- All items on inventory to be accounted for (if applicable)

OUTSIDE AREAS

- Lawns to be mowed and edges trimmed within 2 days of vacating (if applicable)
(DO NOT dump grass clippings or tree off cuts in garden beds or behind sheds)
- Flower beds and pebble areas to be weeded (if applicable)
- No rubbish to be left in the gardens or around the property (if applicable)
- All garbage bins to be emptied and washed cleaned
- Driveways, carports, garages and any concrete areas to be free from oil and grease stains
- Garage floor area to be swept and cobwebs removed
- Cobwebs to be removed from outside eaves, awning & ceilings (where applicable)



Real Estate

BATHROOM

- Shower recess to be scrubbed
- Grouting to be free of all soap residue or mildew
- Shower curtain (if applicable) to be washed and shower screen to be cleaned
- All plugholes are to be clean and free from debris
- Mirrors to be wiped over
- All drawers and cupboards to be cleaned
- Toilet to be cleaned thoroughly, including bowl, seat & cistern

LAUNDRY

- Clean under laundry tub and clean plughole
- Cupboards to be cleaned thoroughly inside and out

PEST CONTROL

- If pets have been kept on the premises, then you must have the property professionally pest controlled for fleas inside and out and a receipt produced to our office.

CARPETS

- Carpets are to be professionally cleaned and a receipt produced to our office with the return of the keys. Please note: If you choose not to use a recommended carpet cleaner you could be liable to have the carpets re-cleaned should they not meet our standard of cleanliness.

DAMAGE

Damage that occurs due to the tenants neglect will be rectified at the tenants cost.

IMPORTANT NOTE

- DISCONNECT THE POWER / ELECTRICITY
- DISCONNECT THE TELEPHONE
- REDIRECT MAIL

RENT IS PAYABLE BY THE TENANT UNTIL ALL KEYS ARE RETURNED TO THE OFFICE

“The above cleaning is a guide only and additional cleaning may be required!”